



## **City Council Work Session Agenda Thursday, January 21, 2016, 1 p.m. Committee Room, Second Floor**

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### **[Roll Call]**

### **[Priority Items By The City Manager, City Attorney, And City Clerk]**

### **[Administrative Consent Items]**

#### **City Clerk's Office**

#### **1. Approval of City Council Minutes**

To approve the City Council Minutes for the following meeting dates: November 5, 2015; November 16, 2015; November 19, 2015; December 7, 2015; December 10, 2015 and December 21, 2015.

(Resource Person: D. Ann Gray – 919-560-4166 ext. 12267) ([PR# 10905](#))

### **[Departmental Items]**

#### **Community Development Department**

#### **2. FY 2015- 2016 Emergency Solutions Grant and City General Funds Housing for New Hope, Inc. Subrecipient Contract Rapid Re-Housing Services**

To authorize the expenditure of \$109,554.00 in Emergency Solutions Grant funds and \$200,000.00 in City General funds; and

To authorize the City Manager to execute a contract with Housing for New Hope, Inc. in the amount of \$309,554.00 to rapidly rehouse households experiencing homelessness in Durham.

(Resource Person: Matt Schnars – 919-560-4570 ext. 22249) ([PR# 10851](#))

## **Emergency Communications Department**

### **3. Emergency Telephone Consoles at Durham Sheriff's Office**

To approve the purchase and installation of Intrado Inc. emergency communication equipment at the Durham Sheriff's Office without competitive bidding as authorized by G.S. 143-129 (e)(6) on the grounds that such equipment is necessary to be compatible with existing Durham Emergency Communication Center equipment and is available from only one source of supply; and

To authorize the City Manager to execute a contract with Intrado Inc. for emergency communication equipment and services in the amount of \$5,500.00 monthly for up to five (5) years, for a total amount not to exceed \$330,000.00 in total and budgeted annually at \$66,000.00, to be paid from the Emergency Telephone System Surcharge Fund.

(Resource Person: James Soukup – 919-560-4500 ext. 16274) ([PR# 10889](#))

## **Finance Department**

### **4. Adopt a Resolution Requesting a Deed of Partial Release for Certain Premises Related to an Installment Purchase Contract with New Durham Corporation and Related Matters**

To adopt a Resolution of the City Council of the City of Durham, North Carolina, requesting a Deed of Partial release for certain premises related to an installment purchase contract; and

To authorize the City Manager or his designee to execute other associated legal documents as necessary and to make changes to any of the legal documents prior to execution, so long as the changes are consistent with the intent of the agenda item memo and the existing versions of the documents.

(Resource Person: Chad Cowan – 919-560-4511 ext. 18238) ([PR# 10875](#))

### **5. Contract for Collection Agency Services**

To authorize the City Manager to enter into a contract with Professional Recovery Consultants, Inc. for collection services in the estimated amount of \$165,000.00 for a period of three years with two one-year renewals at the city's option.

(Resource Person: Sue Sandhoff – 919-560-4132 ext. 18222) ([PR# 10900](#))

### **6. December 2015- Bid Report**

To receive a report and to record into the minutes bids which were acted upon by the City Manager during the month of December 2015.

(Resource Person: Jonathan Hawley – 919-560-4132 ext. 18225) ([PR# 10888](#))

## **7. State Contract Purchase-Replacement Vehicles for the Durham Police Department**

To authorize the City Manager to enter into a contract with Horace G. Ilderton, LLC for the purchase of 58 (fifty-eight) replacement police vehicles in the amount of \$1,526,620.00.

(Resource Person: Jonathan Hawley – 919-560-4132 ext. 18225) ([PR# 10891](#))

## **General Services Department**

## **8. Proposed Sale of the North Parking Garage by Upset Bid Pursuant to NCGS 160A-269**

To declare the Subject Property at 305 W. Pettigrew Street as surplus;

To adopt a Resolution Authorizing Upset Bid Process for Sale of the North Garage in accordance with G.S. 160A-269;

To propose to accept the offer of \$8,000,000.00 from ATC North Garage, LLC as described in the attached Offer to Purchase Form, and advertise for upset bids pursuant to the Upset Bid Procedure (G. S. 160A-269) and the resolution; and

To authorize the City Manager to negotiate, grant and execute a temporary construction easement to the buyer of the Property, from, under, across and through certain portions of 515 West Pettigrew Street, Durham Station Transportation Center, for purposes of adding parking spaces and other improvements to the North Garage.

(Resource Person: Jina Propst – 919-560-4197 ext. 21284) ([PR# 10904](#))

## **Office of Economic and Workforce Development**

## **9. FY2015-2016 Contract between the City of Durham and the Center for Documentary Studies**

To authorize the City Manager to execute a contract with the Center for Documentary Studies in an amount not to exceed \$55,000.00 to produce the Full Frame Documentary Film Festival.

(Resource Person: Kevin Dick – 919-560-4965 ext. 15219) ([PR# 10890](#))

## **Public Works Department**

## **10. Water Only Utility Extension Agreement with C&D Associates South, LLC to Serve 8201 Farrington Mill Road**

To authorize the City Manager to enter into a water only utility extension agreement with C&D Associates South, LLC to serve 8201 Farrington Mill Road.

(Resource Person: Robert Joyner – 919-560-4326 ext. 30229) ([PR# 10871](#))

## **[Presentations]**

### **City-County Planning Department**

#### **11. Unified Development Ordinance Text Amendment, Omnibus Changes 9 (TC1500001) (15 minutes)**

To receive a presentation on the Unified Development Ordinance Text Amendment, Omnibus Changes 9 (TC1500001).

(Resource Person: Michael Stock – 919-560-4137 ext. 28227) ([PR# 10901](#))

### **Neighborhood Improvement Services Department**

#### **12. Code Enforcement Activities in the NCCU Area (15 minutes)**

To receive a presentation on Code Enforcement activities in the NCCU area.

(Resource Person: Constance Stancil – 919-560-1647 ext. 34247) ([PR# 10883](#))

## **[Public Hearings]**

### **City-County Planning Department**

#### **13. Street Closing – Coventry Road (SC1500006)**

To conduct a public hearing and receive comments on the Street Closing-Coventry Road (SC1500006); and

To adopt an Order for the permanent closing of a 22,145 square foot portion of Coventry Road.

(Resource Persons: Grace Smith, AICP and Jacob Wiggins – 919-560-4137) ([PR# 10903](#))

#### **14. Historic Properties Local Review Criteria Consolidation and Update**

To conduct a public hearing and receive comments on the Local Review Criteria Consolidation and Update;

To adopt an Ordinance Amending the Historic Properties Local Review Criteria; and

To adopt the appropriate consistency statement as required per NCGS Â§ 160A-383.

Recommendations: The staff recommends approval. The Planning Commission recommended approval, 9-2, on November 10, 2015. The Planning Commission determined that the Historic Properties Local Review Criteria are consistent with the adopted Comprehensive Plan and that the request is reasonable and in the public interest based on comments received at the public

hearing and the information in the staff report.

(Resource Person: Lisa Miller, AICP – 919-560-4137 ext. 28270) ([PR# 10893](#))

### **15. Cleveland Street and Holloway Street Preservation Plan Update**

To conduct a public hearing and receive comments on the revisions to the Cleveland Street and Holloway Street Preservation Plan;

To adopt an Ordinance Amending the Cleveland Street and Holloway Street Preservation Plan; and

To adopt the appropriate consistency statement as required per NCGS Â§ 160A-383.

Recommendations: The staff recommends approval. The Planning Commission recommended approval, 9-2, on November 10, 2015. The Planning Commission determined that the Preservation Plan revisions are consistent with the adopted Comprehensive Plan and that the request is reasonable and in the public interest based on comments received at the public hearing and the information in the staff report.

(Resource Person: Lisa Miller, AICP – 919-560-4137 ext. 28270) ([PR# 10894](#))

### **16. Downtown Durham Preservation Plan Update**

To conduct a public hearing and receive comments on the revisions to the Downtown Durham Preservation Plan;

To adopt an Ordinance Amending the Downtown Durham Preservation Plan; and

To adopt the appropriate consistency statement as required per NCGS Â§ 160A-383.

Recommendations: The staff recommends approval. The Planning Commission recommended approval, 9-2, on November 10, 2015. The Planning Commission determined that the Preservation Plan revisions are consistent with the adopted Comprehensive Plan and that the request is reasonable and in the public interest based on comments received at the public hearing and the information in the staff report.

(Resource Person: Lisa Miller, AICP – 919-560-4137 ext. 28270) ([PR# 10895](#))

### **17. Fayetteville Street Preservation Plan Update**

To conduct a public hearing and receive comments on the revisions to the Fayetteville Street Preservation Plan;

To adopt an Ordinance Amending the Fayetteville Street Preservation Plan; and

To adopt the appropriate consistency statement as required per NCGS Â§ 160A-383.

Recommendations: The staff recommends approval. The Planning Commission recommended approval, 9-2, on November 10, 2015. The Planning Commission determined that the Preservation Plan revisions are consistent with the adopted Comprehensive Plan and that the request is reasonable and in the public interest based on comments received at the public hearing and the information in the staff report.

(Resource Person: Lisa Miller, AICP – 919-560-4137 ext. 28270) ([PR# 10896](#))

## **18. Morehead Hill Preservation Plan Update**

To conduct a public hearing and receive comments on the revisions to the Morehead Hill Preservation Plan;

To adopt an Ordinance Amending the Morehead Hill Preservation Plan; and

To adopt the appropriate consistency statement as required per NCGS Â§ 160A-383.

Recommendations: The staff recommends approval. The Planning Commission recommended approval, 9-2, on November 10, 2015. The Planning Commission determined that the Preservation Plan revisions are consistent with the adopted Comprehensive Plan and that the request is reasonable and in the public interest based on comments received at the public hearing and the information in the staff report.

(Resource Person: Lisa Miller, AICP – 919-560-4137 ext. 28270) ([PR# 10897](#))

## **19. Trinity Heights Preservation Plan Update**

To conduct a public hearing and receive comments on the revisions to the Trinity Heights Preservation Plan;

To adopt an Ordinance Amending the Trinity Heights Preservation Plan; and

To adopt the appropriate consistency statement as required per NCGS Â§ 160A-383.

Recommendations: The staff recommends approval. The Planning Commission recommended approval, 9-2, on November 10, 2015. The Planning Commission determined that the Preservation Plan revisions are consistent with the adopted Comprehensive Plan and that the request is reasonable and in the public interest based on comments received at the public hearing and the information in the staff report.

(Resource Person: Lisa Miller, AICP – 919-560-4137 ext. 28270) ([PR# 10898](#))

## **20. Watts-Hillandale Preservation Plan Update**

To conduct a public hearing and receive comments on the revisions to the Watts-Hillandale Preservation Plan;

To adopt an Ordinance Amending the Watts-Hillandale Preservation Plan; and

To adopt the appropriate consistency statement as required per NCGS Â§ 160A-383.

Recommendations: The staff recommends approval. The Planning Commission recommended approval, 9-2, on November 10, 2015. The Planning Commission determined that the Preservation Plan revisions are consistent with the adopted Comprehensive Plan and that the request is reasonable and in the public interest based on comments received at the public hearing and the information in the staff report.

(Resource Person: Lisa Miller, AICP – 919-560-4137 ext. 28270) ([PR# 10899](#))

### **[Citizens' Matters – To Be Heard at 1:00 p.m.]**

#### **21. Scott Barndt**

To receive comments from Scott Barndt regarding sidewalks, solicitation and housing.

(Resource Person: Scott Barndt) ([PR# 10911](#))

### **[Supplemental Item]**

#### **City Manager's Office**

#### **22. Agreement with Research Triangle Foundation to Support Delta Airlines' Paris Service**

To approve the funding agreement between the Research Triangle Foundation, the City of Durham, Durham County, the City of Raleigh and Wake County to Support the Commencement of Delta Airlines' Daily, Non-Stop Service to Paris, France.

(Resource Person: Thomas J. Bonfield – 919-560-4222) (PR# 10914)

### **[Adjournment]**

#### **Notice Under the Americans with Disabilities Act (ADA).**

The City of Durham will not discriminate against qualified individuals with disabilities on the basis of disability in the City's services, programs, or activities. The City will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City's programs, services, and activities. The City will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all City programs, services, and activities. Anyone who requires an auxiliary aid or service for effective communications, or a

modification of policies or procedures to participate in the City program, service, or activity, should contact the office of Stacey Poston, Acting ADA Coordinator, Voice: (919)560-4197, ext. 21254, TTY:(919) 560-1200; [ADA@durhamnc.gov](mailto:ADA@durhamnc.gov), as soon as possible but no later than 48 hours before the scheduled event.